

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**SEPTEMBER 27, 2023**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 6:00 P.M.

**A. ROLL CALL**

Mrs. Perez - President	Mr. Zambrano	Mr. Ferraina
Mrs. Peters - Vice President	Mrs. Youngblood Brown	Mrs. Dangler
Mr. Grant - absent	Ms. Benosky - absent	Mr. Garlipp

Board Attorney – Robert Delaney, Esq.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

That the Board approve the following minutes:

- Agenda Meeting minutes of August 29, 2023
- Executive Session Meeting minutes of August 29, 2023
- Regular Meeting minutes of August 30, 2023

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (E1).

Ayes (5), Nays (0), Abstain (2) Mrs. Peters and Mr. Zambrano, Absent (2) Mr. Grant and Ms. Benosky

1. **BILLS AND CLAIMS - JULY 1 - 31, 2023, AUGUST 1 - 31, 2023 AND SEPTEMBER 1 - 27, 2023 FOR CITY OF LONG BRANCH, BOARD OF RECREATION COMMISSION AND MARIANNE CARR**

That the Board approve the bills and claims for July 1 - 31, 2023, August 1 - 31, 2023 and September 1 - 27, 2023 for the City of Long Branch, Board of Recreation Commission and Marianne Carr (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Peters, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following items (E2 – E4).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

2. **BILLS AND CLAIMS - JULY 1 - 31, 2023, AUGUST 1 - 31, 2023 AND SEPTEMBER 1 - 27, 2023 EXCLUDING CITY OF LONG BRANCH, BOARD OF RECREATION COMMISSION AND MARIANNE CARR**

That the Board approve the bills and claims for July 1 - 31, 2023, August 1 - 31, 2023 and September 1 - 27, 2023 excluding City of Long Branch, Board of Recreation Commission and Marianne Carr (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following (continued):**

3. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2023**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2023 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2023**

That the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of August 31, 2023 (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT’S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as “Students of the Month”;

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Middle School  
Morris Avenue School

**SEPTEMBER**

Juliet Mia Hernandez Flores  
Jasmine Daniels  
Nahziyah Yvette Street  
Abigail V. Griffin  
Janai Burke  
Lesly Franco Ortega  
Joshua Clifford Harris  
Elijah- King Brents  
LaShawn J. Fitch  
Kevira Tamae Kennedy Oakley

2. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as “District Employees of the Month” **SEPTEMBER**

a. **EDUCATOR OF THE MONTH**

Anthony DeSantis, Physical Education Teacher, Lenna W. Conrow ECLC

b. **SUPPORT STAFF OF THE MONTH**

Abner Hondolero, Custodian, Historic High School

3. **RECOGNITION OF ACHIEVEMENT**

The Long Branch Public School District is one of the recipients of this year’s New Jersey School Public Relations Association Communication Award. Long Branch Public Schools will be recognized at the NJSBA Workshop in Atlantic City, NJ on October 23, 2023.

**WALTER J. O’NEILL, JR.**, Long Branch School District School Safety Specialist & Security Manager was selected to represent Monmouth County on the New Jersey Department of Education’s Safety Council Committee for the 2023-2024 school year.

4. **AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff members who will attain tenure in the Long Branch Public Schools during the 2023 - 2024 school year.

**HIGH SCHOOL**

Amber Anderson	Teacher
Megan Bolger	Teacher
Stephaine Brito	Teacher
Chelsea Byrne	Teacher
Tiriq Callaway	Teacher
Zaida Castano	Teacher
Dawn Dougan	Secretary
Akene Dunkley	Teacher
Peter Larrabee	Teacher
Jenna Miah	Teacher
Joseph Siciliano	Teacher

F. **SUPERINTENDENT'S REPORT (continued)**

4. **AWARDING OF TENURE CERTIFICATES (continued)**

**HIGH SCHOOL (continued)**

Ann Marie Stillman	Teacher
Dana Switay	Teacher
Ashley Zingara	Teacher

**MIDDLE SCHOOL**

Kristie Madson	Teacher
Juan Martinez	Teacher
Amanda Olsen	Teacher

**AMERIGO A. ANASTASIA SCHOOL**

Stephanie Pragosa	Teacher
Raul Rivera	Teacher
Samantha Vieira	Teacher

**AUDREY W. CLARK SCHOOL**

Quinn Batcho	Teacher
Michelle Gargiulo	Teacher
Caitlin Walling	Teacher

**GREGORY SCHOOL**

Jennifer Leonhardt	Teacher
Brittney Ramsey	Teacher
Tynekqua Rolfe Wiggs	Teacher

**GEORGE L CATRAMBONE SCHOOL**

Stefania DeSouza Favareto	Teacher
Jasmine Garcia	Teacher
Kelli Shaughnessy	Teacher

**PUPIL PERSONNEL OFFICE**

Mia Apostle	Teacher
Emily Grosiak	Teacher
Lisa Kean	Teacher
Blair Sliazis	Teacher

**HISTORIC HIGH SCHOOL**

Sydney Lasquinha	Guidance Counselor
------------------	--------------------

**DISTRICT**

Nikkia Blair	Supervisor - School Counseling Services
Jenna Camacho	Supervisor - Student Services
Heidy Castillo	Supervisor - Bilingual for grades PreK through 5
Angelica Hernandez	Supervisor - Bilingual for grades 6 through 12
Lisa Pangborn	Supervisor - Mathematics for grades K through 5
Nicole Petratis	Supervisor - Language Arts for grades 6 through 12
Jessica Sargent	Supervisor - Physical Education for grades PreK through 12

F. **SUPERINTENDENT’S REPORT (continued)**

5. **STANDARDIZED ASSESSMENT NOTIFICATION**

As required by the State of New Jersey statute 18:A-8C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year.

**APPENDIX F-1**

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

**Comments from the Instruction & Programs Committee Chair - APPENDIX G-1**

Mrs. Peters briefed the Board regarding discussions held by members of the Instruction and Programs Committee. Those items are contained in the agenda under **APPENDIX G-1**.

**Comments from the Operation & Management Committee Chair - APPENDIX G-2**

Mr. Zambrano briefed the Board regarding discussions held by members of the Operations and Management Committee. Those items are contained in the agenda under **APPENDIX G-2**.

**Comments from the Communications/Security Committee Chair - APPENDIX G-3**

In Mr. Grant's absence, Mr. Rodriguez briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under **APPENDIX G-3**.

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (G1).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

1. **MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT FOR THE 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the renewal of the Memorandum of Agreement between Education and Law Enforcement for the 2023-2024 school year.

Motion was made by Mrs. Dangler, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (G2).

Ayes (5), Nays (0), Abstain (2) Mrs. Peters and Mr. Zambrano, Absent (2) Mr. Grant and Ms. Benosky

2. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 23 - 26, 2023**

That the Board approve Violeta Peters, Avery Grant and Armand R. Zambrano Jr. to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 23 - 26, 2023 at a cost not to exceed \$892.

Motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (G3).

Ayes (5), Nays (0), Abstain (2) Mrs. Youngblood Brown and Mr. Ferraina, Absent (2) Mr. Grant and Ms. Benosky

3. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 23 - 26, 2023**

That the Board approve Tasha Youngblood Brown and Joseph Ferraina to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 23 - 26, 2023 at a cost not to exceed \$892.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (G4).

Ayes (5), Nays (0), Abstain (2) Mrs. Dangler and Mr. Garlipp, Absent (2) Mr. Grant and Ms. Benosky

4. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 23 - 26, 2023**

That the Board approve Theresa Dangler and Rick Garlipp to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 23 - 26, 2023 at a cost not to exceed \$892.

Motion was made by Mrs. Dangler, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (G5 – G7).

Ayes (7). Nays (0), Absent (2) Mr. Grant and Ms. Benosky

5. **APPROVAL OF SPARTAN CONSTRUCTION CHANGE ORDER PCO #4 - EXTERIOR RENOVATIONS AT 540 BROADWAY**

That the Board approve the Spartan Construction change order POC #4 for exterior renovations at 540 Broadway in the amount of \$20,623.30 as listed below:

- Supply and install four (4) 18 ga hollow metal doors with frames
- Each door to have thresholds, sweeps and weatherstripping
- Each door to be supplied with full mortise hinges
- Each door to be painted to match as close as possible to new windows

This will leave a balance in the amount of \$1,298.64 in contingency #1.

6. **APPROVAL TO SUBMIT THE ANNUAL STATEMENT OF ASSURANCES**

That the Board approve the submission of the Statement of Assurances for the District Professional Development Plans and Mentoring Plans.

7. **APPROVAL OF COOPERATIVE PURCHASE**

That the Board approve/ratify the cooperative purchase that exceeds the bid threshold as listed on **APPENDIX G-4**.

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Dangler and carried by roll call vote that the Board approve the following item (G8).

Ayes (6), Nays (1) Mr. Ferraina, Absent (2) Mr. Grant and Ms. Benosky

8. **APPROVAL OF RESOLUTION APPOINTING TAYLOR LAW GROUP, LLC AS GENERAL COUNSEL**

That the Board approve the following:

**RESOLUTION**

**WHEREAS**, the Long Branch Board of Education (“Board”) has the need for General Counsel and related legal services; and

**WHEREAS**, in accordance with the provisions of the Local Public Schools Contract Law, N.J.S.A. 18A:18A-1, et. seq. the Board previously appointed Lester E. Taylor of Florio, Perrucci, Steinhardt, Cappelli, Tipton and Taylor (“FPSCT&T”), through a fair and open process via Resolution N.3 on January 4, 2023, effective January 4, 2023 through January 2024 re-organization meeting or until a successor law firm is appointed; and

G. GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):

8. APPROVAL OF RESOLUTION APPOINTING TAYLOR LAW GROUP, LLC AS GENERAL COUNSEL (continued)

**WHEREAS**, the Board's designated and lead attorney of record from FPSCT&T, Lester E. Taylor, Esq. has established another law firm, i.e. Taylor Law Group, LLC,

**NOW THEREFORE BE IT RESOLVED** that the Board hereby assigns/approves the assignment of the above contract from FPSCT&T to the Taylor Law Group, LLC and/or the appointment of the Taylor Law Group, LLC as General Counsel and related legal services effective October 1, 2023 through the January 2024 Re-organization meeting or until a successor law firm is appointed, whichever is later.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 6  
Nays: 1 (Mr. Ferraina)  
Absent: 2 (Mr. Grant and Ms. Benosky)  
Date: September 27, 2023

Motion was made by Mrs. Dangler, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (G9 – G12).

Ayes (7). Nays (0), Absent (2) Mr. Grant and Ms. Benosky

9. APPROVAL TO ACCEPT NONPUBLIC SCHOOL STATE AID ALLOCATIONS FOR SERVICES UNDER CHAPTER 192/193 FOR THE 2023 - 2024 SCHOOL YEAR

That the Board accept the Nonpublic School State Aid Allocations for services under Chapter 192/193 for the 2023 - 2024 school year as listed below:

Chapter 193

Compensatory Education	\$899.00
Total:	\$899.00

That the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

10. APPROVAL ACCEPT TREES FOR SCHOOLS GRANT

That the Board approve the acceptance of the Trees for Schools; Tree Planting for NJ Public Schools, Colleges & Universities grant FY2026 application in the amount of \$109,700.

That the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

11. **APPROVAL TO GO OUT TO BID FOR THE SALE OF SURPLUS EQUIPMENT**

That the Board approve to go out to bid for the sale of surplus equipment to include food service supplies, 6 (six) 54 passenger buses and various athletic equipment.

12. **GIFTS TO SCHOOLS**

That the Board accept the gifts to schools indicated - **APPENDIX G-5.**

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H1 – H5).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

1. **SUSPENSION OF EMPLOYEE WITH PAY- RESOLUTION**

That the Board approve the suspension with pay of employee #4761 effective September 19, 2023 - **APPENDIX H-1.**

2. **RESCIND - CONTRACTUAL POSITIONS**

That the Board rescind the contractual position for the following:

**MARJORIE MOORE**, Instructional Assistant, effective August 30, 2023.

**ONDIONNA PHILLIPS**, Instructional Assistant, effective September 1, 2023.

**STACY ROSS**, Instructional Assistant, effective September 4, 2023.

**ELIZABETH SCHEER**, Teacher, effective August 31, 2023.

3. **RESIGNATION - CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individuals:

**LUCAS AQUINO**, Instructional Assistant, effective September 1, 2023.

**VALERIE BROWNING**, Instructional Assistant, effective September 8, 2023.

**JESSICA DOUGHERTY**, Teacher, effective November 26, 2023.

**MEGAN GOODMAN**, Instructional Assistant, effective June 30, 2023.

**MICHAEL LIPPOLIS**, Technician, effective October 20, 2023.

**FILIPA LOPES**, 12-Month Secretary, effective October 6, 2023.

**ALYSSA MILAZZO**, Teacher, effective October 7, 2023.

**MICHAEL PECCATIELLO**, Instructional Assistant, effective September 22, 2023.

**MICHELANGELO SCHIANO**, Teacher, effective September 27, 2023.

**IRMA SEPA-CANNAVO**, School Nurse, effective September 29, 2023.

4. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individuals:

**JAMIE HAYES**, Middle School Interscholastic Athletics/Recreation Activities Advisor, effective September 1, 2023.

**ALLYSSA LOMPADO**, ESEA School Improvement Leader, effective September 1, 2023.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

5. **EMPLOYEE TRANSFER - 2023-2024 SCHOOL YEAR**

That the Board approve the transfer of the following individual for the 2023-2024 school year:

**CAITLYN CANNITO**, from Lenna W. Conrow Early Childhood Learning Center Teacher to Joseph M. Ferraina Early Childhood Learning Center Teacher.

Motion was made by Mrs. Dangler, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H6 – H11).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

6. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

**MATTHEW APPELYARD**

History Teacher  
High School  
BA, Step 7  
\$62,541

Certification: Teacher of Social Studies

Education: State University of New York

Replaces: Elizabeth Scheer (Rescindment)

(Acct. # 15-140-100-101-000-01-00) (UPC: 0070-01-SOCST-TEACHR)

Effective: Pending Pre-Employment Requirements\*\*

**HEATHER GRIEB**

1 Year Leave Replacement Teacher  
Joseph M. Ferraina ECLC  
MA, Step 1  
\$61,491

Certification: Elementary School Teacher in Grades K – 6, Teacher of Preschool through Grade 3

Education: Eastern Connecticut State University

(Acct. # 15-110-100-101-000-04-00) (UPC: 1657-04-TEMP-UPC)

Effective: Pending Pre-Employment Requirements\*

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

6. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**GENISE HUGHES**

1 Year Replacement Special Education  
Teacher  
Amerigo A. Anastasia School  
MA, Step 2  
\$61,991

Certification: Elementary School Teacher, Teacher of Students with Disabilities  
Education: Jersey City University  
Replaces: Christine Bollwage (Resignation)  
(Acct. # 15-214-100-101-000-03-00) (UPC: 1576-03-SEAUT-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

**AMY LOTORTO**

Preschool Teacher  
Joseph M. Ferraina ECLC  
BA, Step 7  
\$62,541

Certification: Elementary School Teacher, Teacher of Preschool through Grade 3  
Education: Alvernia University  
Replaces: Jill Blake (Retirement)  
(Acct. # 20-218-100-101-000-04-00) (UPC: 0473-04-PREK3-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

**BRYANNA O'DONNELL**

Special Education Preschool Teacher  
Lenna W. Conrow ECLC  
MA, Step 8-9  
\$67,841

Certification: Teacher of Students with Disabilities, Teacher of Preschool through Grade 3  
Education: Kean University  
Replaces: Abigail Berbrick (Resignation)  
(Acct. # 11-216-100-101-000-08-00) (UPC: 0741-08-SEPSD-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

**ALEXANDER QUINN**

Science Teacher  
High School  
MA+30, Step 1  
\$62,991

Certification: Teacher of Physics, Teacher of Mathematics  
Education: Stevens Institute of Technology  
Replaces: Peter Larrabee (Resignation)  
(Acct. # 15-140-100-101-000-01-00) (UPC: 0105-01-SCNCE-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

6. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**SAMANTHA SOTO**

Physical Education Teacher  
High School  
BA, Step 2  
\$57,991

Certification: Teacher of Health and Physical Education  
Education: Southern Connecticut State University  
Replaces: Nicholas Tranchina (Reassignment)  
(Acct. # 15-140-100-101-000-01-00) (UPC: 0161-01-PEHLT-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

**DEBORAH STOCKLAS**

Preschool Teacher  
Morris Avenue ECLC  
MA, Step 8-9  
\$67,841

Certification: Teacher of Preschool through Grade 3, Teacher of Reading, Elementary School  
Teacher in Grades K - 6  
Education: Mercy College  
Replaces: Jeana Collins (Resignation)  
(Acct. # 20-218-100-101-000-05-00-) (UPC: 1287-05-PRESC-TEACHR)  
Effective: Pending Pre-Employment Requirements\*

7. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

That the Board approve the following named individuals as Instructional Assistants:

**BATUHAN ATES**, Amerigo A. Anastasia School, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Ondionna Phillips (Rescindment)  
(Acct. # 11-000-217-100-000-03-60) (UPC: 1551-03-SEOSD-PARAPF)

**MELISSA COMPTON-HEALY**, George L. Catrambone School, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Valerie Browning (Resignation)  
(Acct. # 15-204-100-106-000-09-00) (UPC: 1626-09-SEBDC-PARAPF)

**TIFFANY ENCARNACION**, Joseph M. Ferraina ECLC, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Megan Goodman (Resignation)  
(Acct. # 20-218-100-106-000-04-00) (UPC: 0513-04-PRESC-PARAPF)

**VICTORIA RUIZ**, Audrey W. Clark School, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Lauren Bland (Resignation)  
(Acct. # 15-209-100-106-000-06-00) (UPC: 0646-06-SELDI-PARAPF)

**MICHELANGELO SCHIANO**, High School, Step 1 at \$26,754 + \$250 Stipend for BA, effective: September 28, 2023. Replaces: Tyra Priester (Reassignment)  
(Acct. # 15-213-100-106-000-01-00) (UPC: 1416-01-SCACH-PARAPF)

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

7. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS (continued)**

**TARIK SIMPSON**, Lenna W. Conrow ECLC, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Michael Peccatiello (Resignation)  
(Acct. # 20-218-100-106-000-08-00) (UPC: 0646-06-SELDI-PARAPF)

**DANE STEWART**, Morris Avenue ECLC, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Mary Boyce (Retirement)  
(Acct. # 20-218-100-106-000-05-00) (UPC: 1265-05-PRESC-PARAPF)

**CHRISTINA WELLS**, Little Waves, Step 1 at \$26,754, effective: pending Pre-Requirements\*. Replaces: Marisa Rodriguez (Retirement)  
(Acct. # 11-800-330-100-000-12-01) (UPC: 0773-08-PRESC-PARAPF)

8. **APPOINTMENT OF CORRIDOR AIDES**

That the Board approve the following named individual as Corridor Aide:

**MIGUEL MALDONADO**, District, Step 1 at \$46,305, effective: pending Pre-Requirements\*. Replaces: Open UPC  
(Acct. # 11-000-262-100-000-10-00) (UPC: 1002-12-OFB&G-CORAID)

9. **APPOINTMENT OF GROUNDSPERSON**

That the Board approve the following named individual as Groundsperson:

**OMAR CORTES MORALES**, District, Step 6 at \$42,081, effective: pending Pre-Requirements\*. Replaces: Open UPC  
(Acct. # 11-000-263-100-000-12-00) (UPC: 0947-12-OFB&G-GROUND)

10. **APPOINTMENT OF GENERAL FIELD TECHNICIAN**

That the Board approve the following named individual as General Field Technician:

**ALEXANDER REIS**, District, Step 1 at \$53,156, effective: pending Pre-Requirements\*. Replaces: Michael Lippolis (Resignation)  
(Acct. # 11-000-252-100-000-12-00) (UPC: 0930-12-TCHNL-TECHNI)

11. **REMUNERATION OF INSTRUCTIONAL ASSISTANT STIPEND 2023-2024 SCHOOL YEAR**

That the Board approve the remuneration of instructional assistant stipend as listed, effective August 22, 2023:

Desirea Medina	\$250.00
----------------	----------

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H12 – H15).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

12. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

**HIGH SCHOOL**

**Chess Club** \$1,700.00  
Jonathan Barrett

**MORRIS AVENUE SCHOOL**

**Bilingual Instructional Assistant** \$550.00  
Ambar Capurro-Rodriguez (\$275 for 2nd half of year)

13. **HIGH SCHOOL / MIDDLE SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following part-time and stipend positions:

**MS Summer School Program Substitute Safe School Personnel** \$15.71/hr.  
Tygeria Covin

14. **HIGH SCHOOL STIPEND POSITIONS - SUMMER 2023**

That the Board approve/ratify the following stipend position:

**High School Summer Program Substitute Teachers** \$26.00/hr.  
Zaida Castano, Connor Keating, Christine Medlin

15. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**ESEA Parent Involvement Advisor** \$3,700.00  
Amy Rock

**Adult ESL Evening Class Team Leader** \$32.00/hr.  
Jussara Lins (Lead Portuguese Class)

**After School Academic Programs (ASAP) Safe School (STEAM)** \$20.00/hr.  
Taj Fisher, Emmanuel Itzol, Garry McCleave, Jr., Joseph Miscia, Brian Newman, Joaquin Nieves, Diamond Vega

**After School Academic Programs (ASAP) Sub Site Coordinator (STEAM)** \$32.00/hr.  
Marisa Frigoletto, Emmanuel Itzol

**After School Academic Programs (ASAP) Sub Teachers (STEAM)** \$28.00/hr.  
Carrie Cho, Michael Dombrowiecki, Dalwasia Jones, Suraya Kornegay, Michelle Newberry, Jennifer Noone, Gregory Penta, Stephanie Pragosa, Brittney Ramsey, Darlene Santos, Lori Scotto, Holly Terracciano

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

15. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR (continued)**

**After School Academic Programs (ASAP) Teachers (STEAM)** \$28.00/hr.  
Veronica Billy, Ja'Londa Boyd, Caitlyn Cannito, Wanda Castle, McKenzie Delahanty, Marisa Frigoletto, Molly Guzman, Joseph Miscia, Yessika Moreno, LaTuya Morris, Tyree Morris, Thomas Odom, Flavia Robey, Heidi Ross, Cassandra Ruboyianes, Diane Wartmann

**After School Academic Programs (ASAP) - IAs (STEAM)** \$14.13/hr.  
Wanda Castle, Maribel Hernandez, Joseph Miscia, Tyree Morris

**Bilingual After School Tutorial Teachers** \$26.00/hr.  
Rosa Melo, Stephanie Pragosa

**Building Security** \$20.00/hr.  
Fermin Luna Hernandez, Angela Napoli, Donna Perreira, Samantha Soto, Brenda Williams (AAA): Eliana Garcia, Carlos Gomez

**Halloween Night Security** \$20.00/hr.  
Veronica Billy, Angel Borrero, Devron Clark, Ralph DeFillipo, Carlos Gomez, Emmanuel Itzol, Stephane Mosie, Joaquin Nieves, Manuel Rosario

**Mischief Night Security** \$20.00/hr.  
Veronica Billy, Angel Borrero, Devron Clark, Carlos Gomez, Gareth Grayson, Emmanuel Itzol, Dalwasia Jones, Vito Marra, Stephane Moise, Manuel Rosario, Charles Widdis

**Home Instruction** \$31.00/hr.  
Rosemary Dougherty, Christina Zicopoulos

**Bus Aides** \$14.13/hr.  
Veronica Billy, Adriana DeFillipo, Miguel Espinosa, Gina Gradone, Blair Kiss, Molly Leon Chavez, Susan Maranino, Rosa Melo, Shatika Wallace, Jill Zocco

**HIGH SCHOOL**

**Class Advisor - Grade 10** \$1,600.00  
Alexis Corbett

**ESEA School Improvement Leader** \$2,700.00  
Emma Bliss, Tara Okun

**Poetry Club Advisor** \$800.00  
Marisa Alexopoulos

**Student Council Advisor** \$2,500.00  
Meagan Ruland, Jessica Sickler

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

15. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR (continued)**

**HIGH SCHOOL (continued)**

**Academic Lab Instructors - Homework Club** \$27.00/hr.  
Susana Abreu, Kamilah Bergman, Zaida Castano, Barbra Costello, Gabrielle Hernandez, Pierre Joseph, Lianne Kulik, Tyler Malone, Nicole Marino, Edna Newman, Raquel Rosa, Ximena Sanchez Rodriguez, Dana Switay

**Before/After School Activities Advisor** \$27.00/hr.  
Lianne Kulik

**GSA** \$27.00/hr.  
Alyson Stagich

**MIDDLE SCHOOL**

**6th Period (pensionable)** \$5,500.00  
Monica Avaria, Patricia Delehanty, Noami Greca, Maryann Moriarty

**Zero Period** \$27.00/hr.  
Monica Avaria, Gabriela Rodrigues

**Lunchroom Monitor** \$23.00/session  
Rebecca DeJesus, Karina McIntyre, Yonit Mendoza, Nijah Pizzaro

**Breakfast Monitor** \$15.00/session  
Rebecca DeJesus, Brian Hanlon, Diamond Vega

**ELEMENTARY**

**ESEA School Improvement Leader, K** \$2,700.00  
(MA): Janise Stout

**Before/After School Activities Advisor/Tutor** \$27.00/hr.  
(GRE): Romina Lujan

**Lead2Succeed After School** \$27.00/hr.  
(AWC): Michelle Gargiulo, Eva Palma

**Lunchroom Monitor** \$23.00/session  
(GRE): Shannon Booth, Felicia Clark  
(GLC): Burak Ates, Angela Matty, Flavia Robey, Patrick Tracey, Meredith Weinstein  
(AAA): Shamika Blue, Carol Emick, Raul Rivera

**Breakfast Monitor** \$15.00/session  
(GRE): Shannon Booth, Victoria McCormick  
(GLC): Burak Ates, Meghann Cavanagh, Marisa Frigoletto, Ana Goydic, Sarah Kaplan, Angela Matty, Michelle Newberry, Johanna Mozo, Richard Ricigliano, Darlene Santos, Patrick Tracey, Jake Turner

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (16).

Ayes (5), Nays (0), Abstain (2) Mrs. Peters and Mr. Zambrano, Absent (2) Mr. Grant and Ms. Benosky

16. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**Building Security**

\$20.00/hr.

Eric Peters

**MS Interscholastic Athletics/Recreation Activities Advisor**

\$3,000.00

Eric Peters

**ELEMENTARY**

**ESEA School Improvement Leader, K**

\$2,700.00

(JMF): Marianne Carr

Motion was made by Mrs. Dangler, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H17 – H20).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

17. **BILINGUAL INSTRUCTIONAL ASSISTANT STIPEND - 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the bilingual instruction assistant stipend as listed:

Karla Bermudez Hernandez, Ambar Capurro-Rodriguez, \$550/each

Karina Castro Godinez, Kamila Dosantos, Miguel Espinosa,  
Milagritos Ferrina Turner, Lizbeth Flores Lucero, Valeria Garcia,  
Patricia Gavilanez, Yoselin Gomez, Maribel Hernandez,  
Rebecca Hernandez, Molly Leon Chavez, Cinthya Lopez,  
Romina Lujan, Victoria McCormick, Rosa Melo, Sonia Mendez,  
Griselda Meneses, Yessika Moreno, Rute Nunes Bento,  
Sara Ortiz, Beatriz Pacheco, Ruth Rodriguez,  
Ivette Sanabria Mendoza, Lorena Santiago Garcia,  
Julia Santos, Ana Silva, Solange Simpson, Cynthia Soria,  
Karen Stout, Rocio Tenhunen, Alda Viegas, Linda Vieira

18. **COACHING/ATHLETIC STIPEND POSITIONS**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**Event Workers (All Year) - paid per Athletic Event Fee Schedule**

Samantha Soto

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

19. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2023**

That the Board approve/ratify the following coaching/athletic stipend positions for Fall-2023

**Paraprofessional Aide**

\$16/hr.

Daniel Bachner

**Volunteer - Tennis**

Pam Ruoff

20. **APPOINTMENT OF SUBSTITUTES FOR THE 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the following substitutes for the 2023-2024 school year

\*Pending Fingerprints

**SUBSTITUTE TEACHERS**

Sorin Davidovici, Daniel DosSantos Silva, Janette Egan, Christopher Havens, Monica Holley, Terry Janeczek, Mikaela Manarang, Micah McKinney, Joseph Miscia, Yessika Moreno, Gina Morrison, Juliana Radisch, Daniel Tracey.

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Micah McKinney

**SUBSTITUTE CUSTODIAN**

Taj Rogers\*

**SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL**

Taj Fisher, Terry Johnson, James Maloney\*, Hanif Solomon\*

Motion was made by Mrs. Dangler, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H21 – H26).

Ayes (6), Nays (1) Mr. Garlipp, Absent (2) Mr. Grant and Ms. Benosky

21. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2023-2024 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Brookdale Community College**

Romina Lujan

Gregory School

**September - December 2023**

Elizabeth Muscillio

**The College of New Jersey**

Karyn Kukushev

Gregory School

**September - December 8, 2023**

Stephanie Dixon

22. **TEACHER/MENTOR PROGRAM**

That the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

**LOCATION:**

High School

**TEACHER:**

William Rohr

**MENTOR:**

Timothy Farrell

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

23. **CHANGE IN TRAINING LEVEL - 2023- 2024 SCHOOL YEAR**

That the Board approve/ratify the change in training level for the following individuals, effective September 1, 2023:

**LUKE BALINA**, Elementary School Teacher, moving from BA to MA on the teacher's salary guide.

**WILLIAM GEORGE**, Middle School Teacher, moving from BA to MA on the teacher's salary guide.

**AMANDA GRIFFIN**, Middle School Teacher, moving from BA to MA on the teacher's salary guide.

**ERICA KRUMICH**, Elementary School Teacher, moving from BA to BA+30 on the teacher's salary guide.

24. **ATTENDANCE AT CONFERENCES/MEETINGS**

That the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-2.**

25. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-3.**

26. **APPROVAL OF SUBSTITUTE RATES FOR THE 2023 - 2024 SCHOOL YEAR**

That the Board approve the substitute rates for the 2023 - 2024 school year listed on **APPENDIX H-4.**

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

Motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (I1 – I10).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2023 - 2024 SCHOOL YEAR**

That the Board approve/ratify the placement/termination of home instruction for the 2023 - 2024 school year for the students listed on **APPENDIX I-3.**

4. **APPROVAL OF STUDENT SAFETY DATA SYSTEM REPORTS**

That the Board approve the Student Safety Data System Reports from September 1, 2022 through June 30, 2023 - **APPENDIX I-4.**

1. **STUDENT ACTION - The Superintendent of Schools recommends the following (continued):**

5. **RECOMMENDATION FOR TERMINATION OF OUT OF DISTRICT STUDENT FOR THE 2023 - 2024 SCHOOL YEAR**

That the Board approve the following termination of out of district students for the 2023-2024 school year.

**CHILDRENS CENTER**

Neptune, N.J.

Tuition: \$115,478.72

Effective Date: 6/30/23

ID#: 269018998

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2023 - 2024 SCHOOL YEAR**

That the Board approve the following atypical out of district students for placement and transportation for the 2023 - 2024 school year:

**ESSEX VALLEY SCHOOL**

West Caldwell, N.J.

Tuition: \$91,000.00

Transportation:

Effective Dates: 7/6/23-6/11/24

ID#: 90850247, classified as Eligible for Special Education & related services

**ATLANTIC COUNTY SCHOOL DISTRICT**

Atlantic City, N.J.

Tuition: \$42,840.00

Transportation:

Effective Dates: 9/1/23-6/30/24

ID#: 111200086, classified as Eligible for Special Education & related services

7. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2023-2024 SCHOOL YEAR**

That the Board approve/ratify the following placement of tuition-in students for the 2023-2024 school year.

**BELMAR SCHOOL DISTRICT**

Student ID#: 20339686

Placement: Audrey W. Clark School

Tuition: \$64,600.74

Effective Date: 9/6/23

**MONMOUTH REGIONAL SCHOOL DISTRICT**

Student ID#: 20259776

Placement: Audrey W. Clark School

Tuition: \$52,590.16

Effective Date: 9/7/23

1. **STUDENT ACTION - The Superintendent of Schools recommends the following (continued):**

8. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT GENERAL EDUCATION STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2023-2024 SCHOOL YEAR**

That the Board approve the following atypical out of district general education student for placement & transportation for the 2023-2024 school year:

**COASTAL SCHOOL**

Howell, N.J.

Tuition: \$74,051.25

Transportation:

Effective Dates: 9/5/23-6/11/24

ID#: 91200004

9. **RECOMMENDATION FOR ATYPICAL HOMELESS TUITION-IN STUDENTS FOR PLACEMENT FOR THE 2023 - 2024 SCHOOL YEAR**

That the Board approve/ratify the following homeless tuition-in students for placement for the 2023 - 2024 school year:

**KEANSBURG SCHOOL DISTRICT**

Student ID#: 20270134

Placement: High School

Tuition: \$24,800.00

Effective Date: 9/6/2023

Student ID#: 20279641

Placement: High School

Tuition: \$18,747.00

Effective Date: 9/6/2023

**TINTON FALLS SCHOOL DISTRICT**

Student ID#: 20292624

Placement: Middle School

Tuition: \$20,940.00

Effective Date: 9/6/2023

Student ID#: 90850377

Placement: High School

Tuition: \$18,747.00

Effective Date: 9/6/2023

Student ID#: 20281104

Placement: Middle School

Tuition: \$20,940.00

Effective Date: 9/6/2023

Student ID#: 100850231

Placement: High School

Tuition: \$20,940.00

Effective Date: 9/6/2023

I. **STUDENT ACTION - The Superintendent of Schools recommends the following (continued):**

9. **RECOMMENDATION FOR ATYPICAL HOMELESS TUITION-IN STUDENTS FOR PLACEMENT FOR THE 2023 - 2024 SCHOOL YEAR (continued)**

**TINTON FALLS SCHOOL DISTRICT (continued)**

Student ID#: 20357471  
Placement: Amerigo A. Anastasia School  
Tuition: \$18,512.00  
Effective Date: 9/6/2023

**WEEHAWKIN SCHOOL DISTRICT**

Student ID#: 20309789  
Placement: Middle School  
Tuition: \$20,827.64  
Effective Date: 9/7/2023

**HOWELL SCHOOL DISTRICT**

Student ID#: 20281644  
Placement: Middle School  
Tuition: \$20,940.00  
Effective Date: 9/6/2023

**LAKWOOD SCHOOL DISTRICT**

Student ID#: 20379717  
Placement: Morris Avenue School  
Tuition: \$15,896.00  
Effective Date: 9/6/2023

Student ID#: 20389760  
Placement: Morris Avenue School  
Tuition: \$15,896.00  
Effective Date: 9/6/2023

**CAPE MAY SCHOOL DISTRICT**

Student ID#: 20357234  
Placement: Gregory School  
Tuition: \$18,512.00  
Effective Date: 9/6/2023

Student ID#: 20324907  
Placement: Gregory School  
Tuition: \$18,512.00  
Effective Date: 9/6/2023

**HAWTHORNE SCHOOL DISTRICT**

Student ID#: 20279799  
Placement: High School  
Tuition: \$18,747.00  
Effective Date: 9/8/2023

10. **CORRECTIONS/REVISION TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

August 30, 2023

**RESIGNATION - CONTRACTUAL POSITION**

Danielle Tarallo (September 25, 2023). This should have read August 31, 2023.

**EMPLOYEE TRANSFERS - 2023 - 2024 SCHOOL YEAR**

Marco Martinez, from Amerigo A. Anastasia School Instructional Teacher to High School Instructional Teacher. This should have read Teacher to Teacher.

**APPOINTMENT OF CERTIFIED STAFF**

Robert Gilinsky, Replaces: Sara Mugavero (Reassignment). This should have read replaces: Sara Mugavero (Resignation).

Lori Valentine, Replaces: Felicia Clark (Reassignment) (Acct # 20-218-100-101-000-08-00) (UPC: 0731-08-PRESC-TEACHR). This should have read Replaces: Caitlyn Cannito (Reassignment) (Acct # 11-216-100-101-000-08-00) (UPC: 1407-08-SEPSD-TEACHR)

**APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

Kevin Porch, Replaces: Patricia Brown (Resignation). This should have read Replaces: Patricia Brown (Rescindment).

Ivette Sanabria Mendoza, (UPC: 1205-02-SERSR-PARAPF). This should have read (UPC: 1568-02-ESLAN-PARAPF)

**TEACHER/MENTOR PROGRAM:**

Lenna W. Conrow School - Rachael Jobes mentored by Leah Limardo. This should have read: Mentor: Kaitlin Baiata.

George L. Catrambone School - Margaret Kelly mentored by Gail Becker. This should have read: Mentor: Holly Terracciano.

**ASSUME THE POSITION OF MENTOR FOR AT A RATE OF \$550 ANNUALLY FOR A 1 YEAR TERM:**

Audrey W. Clark School - Jessica Auriemma Mentored by Kirsty Corcoran. This should have read: Assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term.

**ANNUAL ELEMENTARY SCHOOL STIPENDS - 2023-2024 SCHOOL YEAR**

Joseph DeFillipo, Michael Dombrowiecki, Erica Wells; (AAA) Before/After School Advisor/Tutor. This should have read Gregory Before/After School Advisor/Tutor.

**ANNUAL HIGH SCHOOL STIPENDS - 2023-2024 SCHOOL YEAR**

Alyssa Lompado; ESEA School Improvement. This should have read Emma Bliss.

**ANNUAL MIDDLE SCHOOL STIPENDS - 2023-2024 SCHOOL YEAR**

Head Teacher - Art/Music, \$4,200. This should have read \$5,940.

**COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2023**

Jamie Hayes (Asst. Equipment Manager), \$3,800. This should have read \$4,300.

10. **CORRECTIONS/REVISION TO MINUTES (continued)**

August 30, 2023 (continued)

**STUDENT TEACHER/INTERN PLACEMENT**

Catherine Johnson, Georgian Court University, placed with Jane Hough at the Audrey W. Clark School. This should have read placement with Michael McLoughlin and Beth Applegate at the Gregory School.

Kristi Sabroe, Monmouth University, placed with Meghan Cook at the High School. This should have read placement with Michael Padovani at the High School.

**CONFERENCES**

Jason Zimerla, Groundsman, to attend 103A LC - Ornamental including Native outdoor plants, sponsored by Mid-Atlantic Pesticide Recertification, to be held on September 20, 2023, at 100 Park Road, Suite #2, Tinton Falls, NJ 07724 (Acct. # 11-000-262-590-309-12-44). This should have read September 27, 2023.

July 26, 2023

**RESIGNATION - CONTRACTUAL POSITION**

John Bazley (September 23, 2023). This should have read August 31, 2023.

**APPOINTMENT OF CERTIFIED STAFF**

Alexa LaValle (Math Teacher at Middle School). This should have read Alexis LaValle.

**STUDENT TEACHER/INTERN PLACEMENT**

Julisa Frazier, placed with Silvia Rainho - Gregory School. This should have read Gabrielle Stanziale at the George L. Catrambone School.

June 21, 2023

**STUDENT TEACHER/INTERN PLACEMENT**

Fiona Potter, paired with Samantha Valega, Audrey W. Clark School, should read William Hampton, Audrey W. Clark School

**FAMILY/MEDICAL LEAVE OF ABSENCE**

EMP ID 8560, should have read use of sick days from September 18, 2023 to October 9, 2023, use of unpaid days from October 10, 2023 to December 31, 2023.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Kristen Clarke  
Asbury Park, NJ

Ms. Clarke stated how excited she and her union members are to be back to work and also how glad they were to be asked to participate in a DEI event where children received backpacks and vouchers for hair cuts.

Alyson Stagich  
Tinton Falls, NJ

Ms. Stagich thanked the Board for being very proactive with regard to equity and inclusion especially as it pertains to children who are struggling with their identities.

K. **ADJOURNMENT – 6:34 P.M.**

There being no further discussion, motion was made by Mrs. Peters, seconded by Mrs. Dangler and carried by roll call vote that the Board adjourn the meeting at 6:34 P.M.

Ayes (7), Nays (0), Absent (2) Mr. Grant and Ms. Benosky

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**FINANCE COMMITTEE AGENDA  
TUESDAY, AUGUST 29, 2023  
350 INDIANA AVENUE  
LONG BRANCH, NEW JERSEY  
5:00 P.M.**

**MINUTES**

**COMMITTEE MEMBERS**

Tasha Youngblood Brown, Chairperson  
Violeta Peters  
Armand Zambrano  
Theresa Dangler

**ADMINISTRATORS**

Francisco E. Rodriguez  
Peter E. Genovese III  
Nancy L. Valenti

The following information was highlighted at the Finance Committee Meeting:

1. Financial Management

- F10 – General Fund (General Operations)
- F20 – Special Revenue Funds (Grants)
- F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
- F40 – Debt Service Fund (Payback of Bonds)
- F50 – Permanent Fund (Endowment) - None
- F60 – Enterprise Fund (Food Service Activity)
- F70 – Internal Service Fund (Self Insured Medical Activity)
- F80 – Trust Funds (Scholarships)
- F90 – Agency payments and Student Funds

a. The Committee reviewed the following and are presented for full Board Approval:

- i. Bills & Claims
- ii. Scholarship account balance – July \$ 400,706.62
- iii. Student Fund Balances – July:
  - 1. Pre-Schools \$ 149.91
  - 2. Elementary Schools \$ 7,021.56
  - 3. Middle School \$ 25,537.32
  - 4. High School \$ 85,646.90
  - 5. Athletic Fund \$ 307.28

2. Current Budget Update

- i. FY24 Budget is up and running
- ii. Report out of 2 RFP responses we received.
- iii. Earning substantial amount of interest on our balances. Interest rates went from 1.51% now are 4.34% (they fluctuate each month) and for June and July we earned \$30,190 & \$34,957 respectively.
- iv. Prior year purchase orders have been rolled over
- v. Accounts Payables are being set up and reviewed
- vi. Sale of surplus equipment
- vii. Preparing for the FY23 Audit
- viii. Change orders
  - 1. Tennis courts
  - 2. 540 Broadway
- ix. Vehicle purchases:
  - 1. 54 Passenger bus (2) (\$168,000 x 2 = \$336,000)
  - 2. Technology van (1) (\$ 43,900 approx.)
  - 3. B&G trucks (2) (\$55,000 x 2 = \$110,000)
  - 4. Athletic van (1) (approx. \$40,000)

3. Long Term Planning

- a. Currently reviewing potential facilities for acquisitions.

4. Grants update

- a. Excel Chart

5. Current Health Plan

Service	May	June	July
Doctor / Nurse Practitioner	261	186	188
Prescription Dispensed	115	72	64
Physical Therapy	54	41	57
Lab visits	73	75	68
Customer Services	49	63	28
Chiropractic Services	55	53	27
Acupuncture	29	25	21
Behaviorist Visits	0	0	6
X-Ray	27	24	18
Telemedicine/Telephone	95	67	61
Covid Test /Vaccine	43	16	9

- a. Reimbursement from Integrity Health under the State Health Benefits Plan update.

## Long Branch Public Schools

### 2023-2024 Annual Assessment Information to Parents and General Public

New Jersey school districts, charter schools, and renaissance school projects are required by statute (*N.J.S.A. 18A: 7C-6.6*) to annually notify parents or guardians by October 1 of any statewide student assessment or commercially-developed standardized assessment that will be administered over the course of the school year. If after October 1 it is decided that an additional commercially-developed standardized assessment will be administered, then the information shall be shared with parents as soon as possible (within 30 days of receipt of final reports for statewide assessments).

If specific details are not yet available, districts may insert "To Be Determined" ("TBD").

#### Key:

- **Information about Available Accommodations and Accessibility Features** refers to the manual that outlines the accommodations and accessibility options available for the test.
- **Required by State, Federal or Local** whether the assessment is required or mandated by state federal or local district.
- **Sample Questions** provides a link to sample items/questions for students to practice.
- **Testing Time Allotted per Student** is the maximum amount of time allotted to students to complete the assessment. Most students finish well in advance of the allotted time.
- **Testing Window** is the period of time in which districts administer the assessment. It is not the actual number of days it takes a student to complete the assessment. School districts can choose the specific days within the window to administer the test. Please inquire with your district about the exact testing dates of the assessment.
- **Results Available** refers to the date districts receive individualized student results from the assessment. These results should be distributed to students, educators, and families as soon as possible (within 30 days of receipt of final reports for statewide assessments).

## August through December

## New Jersey Graduation Proficiency Assessment (NJGPA) Fall

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> </ul>	Grade 12-As Needed	Accessibility Features and Accommodations Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources <a href="https://nj.mypearsonsupport.com/test-administration-resource/">https://nj.mypearsonsupport.com/test-administration-resource/</a>	State	NJGPA Practice Tests <a href="https://nj.mypearsonsupport.com/practice-tests/">https://nj.mypearsonsupport.com/practice-tests/</a>	Two 90-minute units. Total time 180 minutes per subject.	10/10/23 to 10/16/23  <b>Make-up:</b> 10/17/23 to 10/20/23	TBD	NJGPA webpage on the New Jersey Assessments Resource Center  <a href="https://nj.mypearsonsupport.com/njgpa/">https://nj.mypearsonsupport.com/njgpa/</a>

## Preliminary Scholastic Aptitude Test (PSAT) - National Merit Scholarship Qualifying Test (NMSQT)

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• Reading</li> <li>• Writing</li> <li>• Math</li> </ul>	Grade 11	Accommodations available on the College Board site: <a href="https://accommodations.collegeboard.org/request-accommodations/request">https://accommodations.collegeboard.org/request-accommodations/request</a>	Optional	PSAT NMSQT Practice Tests <a href="https://satsuite.collegeboard.org/psat-nmsqt/preparing">https://satsuite.collegeboard.org/psat-nmsqt/preparing</a>	Four Sections totaling 2 hours & 45 minutes. <u>Reading</u> : 60 min <u>Writing &amp; Language</u> : 35 min <u>Math Non-Calculator</u> : 25 min <u>Math Calculator</u> : 45 min	10/19/23	4-6 weeks after the test	Parent Resources webpage on the College Board website: <a href="https://satsuite.collegeboard.org/psat-nmsqt">https://satsuite.collegeboard.org/psat-nmsqt</a>

## January through June

## Assessing Comprehension &amp; Communication in English State-to-State (ACCESS) and Alternate ACCESS for English Language Learners (ELLs)

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
English language proficiency test	<b>ACCESS:</b> K–12 <b>Alt. ACCESS:</b> 1–12	WIDA Accessibility Accommodations <a href="https://wida.wisc.edu/sites/default/files/resource/Accessibility-Accommodations-Manual.pdf">https://wida.wisc.edu/sites/default/files/resource/Accessibility-Accommodations-Manual.pdf</a>	State and Federal	ACCESS preparing students: practice <a href="https://wida.wisc.edu/assess/access/preparing-students/practice">https://wida.wisc.edu/assess/access/preparing-students/practice</a>	No time limit	State Window: 2/5/24 to 3/29/24  <b>District Test Days:</b> 2/12/24 to 3/4/24	TBD	Parent Handout (Provided in different languages.)  <a href="https://wida.wisc.edu/sites/default/files/resource/ACCESS-S-Parent-Handout-English.pdf">https://wida.wisc.edu/sites/default/files/resource/ACCESS-S-Parent-Handout-English.pdf</a>

## New Jersey Graduation Proficiency Assessment (NJGPA) Spring

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> </ul>	Grade 11	Accessibility Features and Accommodations Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources <a href="https://ni.mypearsonsupport.com/test-administration-resource/">https://ni.mypearsonsupport.com/test-administration-resource/</a>	State	NJGPA Practice Tests <a href="https://ni.mypearsonsupport.com/practice-tests/">https://ni.mypearsonsupport.com/practice-tests/</a>	Two 90-minute units. Total time 180 minutes per subject.	3/11/24 to 3/15/24  <b>Make-up:</b> 3/18/24 to 3/22/24	TBD	NJGPA webpage on the New Jersey Assessments Resource Center  <a href="https://ni.mypearsonsupport.com/njgpa/">https://ni.mypearsonsupport.com/njgpa/</a>

## Dynamic Learning Maps (DLM) Year End (YE) Model

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> <li>• Science</li> </ul>	Grades: <ul style="list-style-type: none"> <li>• 3 – 8</li> <li>• 11</li> </ul>	DLM Accessibility Manual <a href="https://dynamiclearningmaps.org/sites/default/files/documents/Manuals_Blueprints/Accessibility_Manual.pdf">https://dynamiclearningmaps.org/sites/default/files/documents/Manuals_Blueprints/Accessibility_Manual.pdf</a>	State and Federal	DLM released testlets <a href="https://dynamiclearningmaps.org/released-testlets">https://dynamiclearningmaps.org/released-testlets</a>	N/A	State Window: 4/8/24 to 5/31/24 <b>District Test Days:</b> 4/15/24 to 5/6/24	TBD	New Jersey DLM webpage  <a href="https://dynamiclearningmaps.org/newjersey">https://dynamiclearningmaps.org/newjersey</a>

## NJSLA-ELA and Math Spring

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> <li>• Science</li> </ul>	Grades 3 through 9  Grade 5, 8, 11 Science	Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources <a href="https://nj.mypearsonsupport.com/resources">https://nj.mypearsonsupport.com/resources</a>	State and Federal	NJSLA Practice Tests <a href="https://nj.mypearsonsupport.com/practice-tests/">https://nj.mypearsonsupport.com/practice-tests/</a>	Available at: Unit Testing Times <a href="https://www.nj.gov/education/assessment/resources/district/unit_test_times.shtml">https://www.nj.gov/education/assessment/resources/district/unit_test_times.shtml</a>	<u>State Window:</u> 4/29/24 to 5/24/24  <u>Make-up:</u> 5/28/24 to 5/31/24  <u>District Test Days:</u> 4/30/24 to 5/10/24	TBD	Parent Resources webpage on the New Jersey Assessments Resource Center  <a href="https://nj.mypearsonsupport.com/ForParent/">https://nj.mypearsonsupport.com/ForParent/</a>

## Preliminary Scholastic Aptitude Test (PSAT) 10

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• Reading</li> <li>• Writing</li> <li>• Math</li> </ul>	Grade 10	Accommodations available on the College Board site: <a href="https://accommodations.collegeboard.org/request-accommodations/request">https://accommodations.collegeboard.org/request-accommodations/request</a>	Optional	PSAT 10 Practice Tests: <a href="https://satsuite.collegeboard.org/psat-10/preparing">https://satsuite.collegeboard.org/psat-10/preparing</a>	Four Sections totaling 2 hours & 45 minutes. <u>Reading:</u> 60 min <u>Writing &amp; Language:</u> 35 min <u>Math Non-Calculator:</u> 25 min <u>Math Calculator:</u> 45 min	3/7/24	4-6 weeks after the test	Parent Resources webpage on the College Board website: <a href="https://satsuite.collegeboard.org/psat-10">https://satsuite.collegeboard.org/psat-10</a>

## Scholastic Aptitude Test (SAT) School Day

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• Reading</li> <li>• Writing</li> <li>• Math</li> </ul>	Grade 11	Accommodations available on the College Board site: <a href="https://accommodations.collegeboard.org/request-accommodations/request">https://accommodations.collegeboard.org/request-accommodations/request</a>	Optional	SAT School Day Practice Tests: <a href="https://satsuite.collegeboard.org/sat/practice-preparation">https://satsuite.collegeboard.org/sat/practice-preparation</a>	Four Sections totaling 3 hours. Reading: 65 min Writing & Language: 35 min Math Non-Calculator: 25 min Math Calculator: 55 min	3/14/24	4-6 weeks after the test	Parent Resources webpage on the College Board website: <a href="https://satsuite.collegeboard.org/sat">https://satsuite.collegeboard.org/sat</a>

## Advanced Placement (AP) Exams

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Mastery of the content & skills of an Advanced Placement subject	Grades 9-12 students enrolled in AP courses	Accommodations available on the College Board site: <a href="https://apstudents.collegeboard.org/getting-accommodations">https://apstudents.collegeboard.org/getting-accommodations</a>	Optional	AP Practice Tests: <a href="https://apstudents.collegeboard.org/ap-exams-overview/practice-for-exams">https://apstudents.collegeboard.org/ap-exams-overview/practice-for-exams</a>	Approximately 2-3 hours depending on the subject	5/6/24 to 5/17/24  For subject specific dates: <a href="https://apstudents.collegeboard.org/exam-calendar">https://apstudents.collegeboard.org/exam-calendar</a>	7/5/24	Parent Resources webpage on the College Board website: <a href="https://apstudents.collegeboard.org/">https://apstudents.collegeboard.org/</a>

July through August (Summer)

New Jersey Graduation Proficiency Assessment (NJGPA) Summer

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> <li>• ELA</li> <li>• Math</li> </ul>	Grade 12-As Needed	Accessibility Features and Accommodations Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources <a href="https://nj.mypearsonsupport.com/test-administration-resource/">https://nj.mypearsonsupport.com/test-administration-resource/</a>	State	NJGPA Practice Tests <a href="https://nj.mypearsonsupport.com/practice-tests/">https://nj.mypearsonsupport.com/practice-tests/</a>	Two 90-minute units. Total time 180 minutes per subject.	7/22/24 to 7/26/24  <b>Make-up:</b> 7/29/24 to 8/1/24	TBD	NJGPA webpage on the New Jersey Assessments Resource Center  <a href="https://nj.mypearsonsupport.com/njgpa/">https://nj.mypearsonsupport.com/njgpa/</a>



# MINUTES

## INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, September 13, 2023 - 5:00 PM  
 540 Broadway - 3rd Floor Conference Room  
<https://us06web.zoom.us/j/83779063943>  
 Meeting ID: 837 7906 3943

### COMMITTEE MEMBERS:

Violeta Peters: Chair  
 Luci Perez  
 Maria Teresa Benosky  
 Rick Garlipp

### ADMINISTRATORS:

Francisco E. Rodriguez  
 JanetLynn Dudick, Ph.D.  
 Frank Riley  
 Nicole Esposito  
 Tara Puleio

1. State Testing Updates
2. NJQSAC Final Results
3. NJDOE Updates
  - a. District Professional Development Plan and Mentoring Plans
  - b. NJ Standards for Professional Learning
4. Curriculum Updates
  - a. P.L 2023, Chapter 60, Senate, No. 2463 - Tick Borne Curriculum Resources
  - b. Grant Opportunity - Advancing Holocaust Awareness
  - c. Portuguese III Curriculum
  - d. Edgenuity (Imagine Learning) Pilot
5. Safeguarding
6. Next I & P Committee Meeting Date

\*\*\*\*\*

### INSTRUCTION & PROGRAMS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the NJ Student Learning Standards, student assessment data, and equitable access to a variety of diverse learning opportunities which will prepare students for life after high school regardless of the chosen pathway in college, trades, or military.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: the NJ Student Learning Standards, student assessment data, and equitable access to a variety of diverse learning opportunities which will prepare students for life after high school regardless of the chosen pathway in college, trades, or military.



# MINUTES

APPENDIX G-2

## OPERATION AND MANAGEMENT COMMITTEE

Wednesday, September 13, 2023 - 6:30 PM  
540 Broadway - 3rd Floor Conference Room or via Zoom  
<https://us06web.zoom.us/j/83779063943>  
Meeting ID: 837 7906 3943

### COMMITTEE MEMBERS:

Armand Zambrano, Chairperson  
Teresa Benosky  
Joseph M. Ferraina  
Rick Garlipp

### ADMINISTRATORS:

Francisco E. Rodriguez  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Christopher A. Dringus

### FACILITIES

Updates:

- Amerigo A Anastasia School - McCloskey replaced 4 units this summer in the school. Two more are on back order and 2 more have been ordered. The 3 new boilers are on site and they will be installed before the end of the month.
- Gregory School - One new boiler is on site and will be installed before the end of the month.
- Robotic Floor Scrubbers - They will focus on the all-purpose room and cafeteria areas for the bigger schools. The units will be installed this month.
- Joseph M. Ferraina ECLC - We replaced the air handler for the all purpose room.
- Lenna W. Conrow School - The last trailer has been removed.
- 540 Broadway - Windows are progressing and should be completed in 2 weeks. The drywall and blinds will follow the window installations.

### TECHNOLOGY

- Middle School
  - New projectors
  - New printers
  - New chromebooks
- Middle School/High School
  - New chromebooks for teachers
- Lenna W. Conrow School
  - New teacher machines deployed
  - A/V equipment upgraded

## TECHNOLOGY (continued)

- Joseph M. Ferraina ECLC/Amerigo A. Anastasia School
  - MDF rewiring
- District
  - New radios deployed

\*\*\*\*\*

## GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



# MINUTES

## COMMUNICATIONS/SECURITY COMMITTEE

Wednesday, September 20, 2023 - 5:00 PM  
540 Broadway - 3rd Floor Conference Room  
<https://us06web.zoom.us/j/81758166719>  
Meeting ID: 817 5816 6719

### COMMITTEE MEMBERS:

Avery Grant: Chair  
Tasha Youngblood Brown  
Armand Zambrano  
Joseph Ferraina

### ADMINISTRATORS:

Francisco E. Rodriguez  
Frank Riley  
Walter O'Neill

1. All safe school officers received CPR/AED and De-escalation training/certification on the two in-services days (09-01-23 & 09-05-23)
2. Emergency Operations Plans (EOP) which are required by law, are 95% completed for all sites. Just waiting on minor info from each location.
3. Met with LB City Administrator & LBPD, they now have one of our radios at HQ, we can directly communicate back & forth now. Big improvement in safety plan.
4. Working with Mr. Riley to improve our district family assistance center & shelter plans. Our new Emergency Operations Preparedness Team (EOPT) is up and running.
5. We now have a contract with Brothers Towing to remove illegally parked vehicles on our campus
6. Behavioral Threat Assessment Teams (required by law) are now established for all locations and everyone is now certified by NJ DOE
7. I have been asked to attend a national school safety conference in October and will learn the new safety applications coming to CrisisGo
8. Working to ensure all employees are in CrisisGo at the proper locations and issuing parking permits to staff.

\*\*\*\*\*

### **Committee Goals:**

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

PURCHASE ORDERS REQUIRING BOARD APPROVAL

<p>McCloskey Mechanical Contractors, Inc.</p>	<p>Heat and air conditioning replacements for the All-Purpose room at the Lenna W. Conrow School</p>	<p>\$541,856.00</p>	<p>ARP ESSER grant</p>
<p>National Auto Fleet Group</p>	<p>2024 Ford Super Duty F-350 truck for the Facilities Department</p>	<p>\$50,468.46</p>	<p>Sourcewell Co-Op Contract # 091521-NAF</p>

GIFTS TO SCHOOL

A & T Construction  
Tom Degnan

Long Branch Public Schools  
Bookbags  
Value (\$145.00)

St. Benedicts School

Long Branch Public Schools  
ELA Books  
Value (\$500.00)

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**

**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay employee #4761, effective September 19, 2023, pending the outcome of an investigation.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mr. Grant and Ms. Benosky)  
Date: September 27, 2023

**CONFERENCES**

<b>Adrian Castro</b>	<b>\$788.61</b>
Principal, High School, to attend NPSA/FEA/NJASCD Fall Conference, Making Excellence Happen, sponsored by NJPSA, from <b>October 11, 12, &amp; 13, 2023</b> , to be held at Borgata Hotel and Casino, Atlantic City. (Acct. # 15-000-240-500-167-01-44).	
<b>Jason Corley</b>	<b>\$1,923.25</b>
Athletic Administrator, to attend 54th National Athletic Director Conference, sponsored by The National Federation of State High School Associations, (NFHS & NIAAA), from <b>December 15, 16, 17, 18, &amp; 19, 2023</b> to be held in Orlando, Florida. (Acct. # 15-402-100-500-220-14-44).	
<b>Ann Degnan</b>	<b>\$225.00</b>
Assistant School Business Administrator for Facilities, to participate in NJASBO Introduction to Payroll, sponsored by NJASBO, from <b>September 28, 2023 through December 29, 2023</b> , to be virtual at 540 Broadway. (Acct. # 11-000-262-590-309-12-44).	
<b>Ann Degnan</b>	<b>\$877.44</b>
Assistant School Business Administrator for Facilities, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from <b>October 23, 24, 25, &amp; 26, 2023</b> , to be held at Atlantic City Convention Center, Atlantic City (Acct. # 11-000-230-585-390-12-44).	
<b>Nicole Esposito</b>	<b>\$672.12</b>
Assistant Superintendent of Curriculum and Instruction, to attend NJPSA/FEA/NJASCD Fall Conference 2023, sponsored by NJPSA, from <b>October 11, 12, &amp; 13, 2023</b> , to be held at Atlantic City Borgata Hotel, Atlantic City (Acct. # 11-000-230-585-390-12-44).	
<b>Nicole Esposito</b>	<b>\$891.04</b>
Assistant Superintendent of Curriculum and Instruction, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from <b>October 23, 24, 25, &amp; 26, 2023</b> , to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).	
<b>Peter E. Genovese III, RSBO, QPA</b>	<b>\$891.04</b>
School Business Administrator/Board Secretary, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from <b>October 23, 24, 25, &amp; 26, 2023</b> , to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).	
<b>Emily Grosiak</b>	<b>\$377.36</b>
Counselor Behavioral Specialist, to attend Autism NJ Annual Conference, sponsored by NJ Autism, on <b>October 19, 2023</b> , to be held at Harrah's Waterfront Conference Center, Atlantic City, NJ (Acct. # 11-000-219-500-312-11-44).	
<b>Jamie Hayes</b>	<b>\$199.00</b>
Counselor High School, to attend The MTSS Umbrella: A Systematic Approach to Supporting the Whole Child, sponsored by MOESC, on <b>October 25, 2023</b> , to be held at MOESC 900 Green Grove Road, Tinton Falls, NJ (Acct. # 15-000-223-500-168-01-44).	

**Kristen Maiello** **\$354.94**  
 Science Supervisor, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from **October 24 & 25, 2023**, to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).

**Walter O'Neill** **\$1306.65**  
 District Security Manager, to attend Crisis Go Conference 2023-2024, sponsored by Crisis Go, from **October 22, 23, 24, & 25, 2023**, to be held at Renaissance, St. Louis Airport Hotel, St. Louis, Missouri. (Acct. # 11-000-230-585-390-12-44).

**Lisa Pangborn** **\$185.00**  
 Supervisor of Mathematics, K-5, to attend Equity in Action: Building Mathematical Thinking, sponsored by Association of Mathematics Teachers of New Jersey, on **October 20, 2023**, at Brookdale Community College, Lincroft, NJ (Acct. #11-000-230-585-390-12-44).

**Bonita Potter-Brown** **\$347.00**  
 Principal, Lenna W. Conrow, to attend NJPSA/FEA/NJASCD Fall Conference 2023, sponsored by NJPSA, from **October 12 & 13, 2023**, to be held at Atlantic City Borgata Hotel, Atlantic City (Acct. # 20-218-200-580-390-08-44).

**Tara Puleio** **\$898.80**  
 Chief Academic Officer, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from **October 23, 24, 25, & 26, 2023**, to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).

**Twana Richardson** **\$800.00**  
 Principal, Gregory School, to attend NJPSA/FEA/NJASCD Fall Conference 2023, sponsored by NJPSA, from **October 11, & 12, 2023**, to be held at Atlantic City Borgata Hotel, Atlantic City (Acct. # 15-000-240-500-390-07-44).

**Frank Riley** **\$891.04**  
 Assistant Superintendent for Leadership and Innovations, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from **October 23, 24, 25, & 26, 2023**, to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).

**Francisco E. Rodriguez** **\$3,884.72**  
 Superintendent of Schools, to attend AASA National Conference, sponsored by AASA, The School Superintendents Association to be held on **February 14, 15, 16, & 17, 2024**, San Diego, CA. (Acct. # 11-000-230-585-390-12-44).

**Markus Rodriguez** **\$891.04**  
 Director of Diversity and Equity, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from **October 23, 24, 25, & 26, 2023**, to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).

**Dr. Jena Valdiviezo** **\$891.04**  
 Director of Personnel, to attend New Jersey School Boards Association Workshop, sponsored by NJASBO, from **October 23, 24, 25, & 26, 2023**, to be held at Atlantic City Convention Center, AC. (Acct. # 11-000-230-585-390-12-44).

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**EMP ID. 5849**, School Based Youth Services Program secretary, effective September 5, 2023.

**EMP ID. 7985**, Gregory School teacher, effective November 20, 2023.

**EMP ID. 8010**, A.A. Anastasia School teacher, effective September 27, 2023.

**EMP ID. 4383**, A.A. Anastasia School teacher, effective September 1, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**EMP ID. 8329**, Middle School social worker, from October 6, 2023 to October 26, 2023.

**EMP ID. 4154**, Joseph M. Ferraina Early Childhood Learning Center teacher, from September 1, 2023 to November 30, 2023.

**EMP ID. 8198**, Middle School teacher, from September 22, 2023 to October 6, 2023.

**EMP ID. 8506**, Pupil Personnel Services school psychologist, from September 19, 2023 to October 2, 2023.

**EMP ID. 8432**, High School counselor, from November 1, 2023 to January 2, 2024.

**EMP ID. 7866**, High School administrator, from August 21, 2023 to November 15, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

**EMP ID. 8506**, Pupil Personnel Services school psychologist, from October 3, 2023 to October 5, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

**EMP ID. 6234**, District technician, from September 20, 2023 to September 28, 2023.

**EMP ID. 7866**, High School administrator, from November 16, 2023 to December 5, 2023 and December 13, 2023 to December 15, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING FLOATING HOLIDAYS**

**EMP ID. 7866**, High School administrator, from December 6, 2023 and December 7, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

**EMP ID. 7866**, High School administrator, from December 8, 2023 to December 12, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

**EMP ID. 4139**, George L. Catrambone School teacher, from October 5, 2023 to October 11, 2023.

**EMP ID. 8506**, Pupil Personnel Services school psychologist, from October 6, 2023 to October 19, 2023.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**EMP ID. 8329**, Middle School social worker, from October 27, 2023 to January 31, 2024.

**EMP ID. 8506**, Pupil Personnel Services school psychologist, from October 20, 2023 to June 30, 2023.

**EMP ID. 8432**, High School counselor, from January 3, 2024 to March 26, 2024.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

**EMP ID. 5448**, High School instructional assistant for December 6 and 13, 2023, January 10, 17 and 24, 2024.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**EMP ID. 8659**, A.A. Anastasia School teacher, for September 22 and 29, October 6, 13, 20, 27, November 3, 17 and December 1, 2023.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**EMP ID. 5448**, High School instructional assistant for January 31, 2024; February 7, 14 and 28, 2024; March 6, 13 and 20, 2024; April 10, 17 and 24, 2024 and May 1, 8, 15 and 22, 2024.

**EMP ID. 8596**, Historic High School teacher, for October 23, 27 and 31 and November 1, 2, 13 and 16, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**EMP ID. 8138**, Middle School custodian, from July 1, 2023 to August 18, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

**EMP ID. 8138**, Middle School custodian, from August 20, 2023 to August 21, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

**EMP ID. 8138**, Middle School custodian, from August 21, 2023 to September 14, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

**EMP ID. 8138**, Middle School custodian, from September 15, 2023 to September 20, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

**EMP ID. 8138**, Middle School custodian, from September 21, 2023 to October 5, 2023.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**EMP ID. 8138**, Middle School custodian, from October 6, 2023 to October 9, 2023.

**EMP ID. 7985**, Gregory School teacher, from November 15, 2023 to November 17, 2023.

**EMP ID. 8199**, Pupil Personnel Services speech language specialist, from September 1, 2023 to June 30, 2024.

Category	Current	FY24 Recommended	Unit
Administrators	\$ 250.00	\$ 425.00	day
Athletic Director	\$ 100.00	\$ 200.00	day
Bus Driver	\$ 21.00	\$ 27.00	hour
Bus Aide	\$ 14.13	\$ 18.00	hour
Corridor Aide	\$ 14.13	\$ 20.00	hour
Custodian	\$ 14.13	\$ 25.00	hour
Instructional Assistant	\$ 14.13	\$ 20.00	hour
Nurse	\$ 175.00	\$ 250.00	day
Secretary	\$ 14.13	\$ 18.00	hour
Teacher	\$ 120.00	\$ 160.00	day
Technician	\$ 15.00	\$ 20.00	hour

**Monthly HIB Report**

**Reporting Period** - August 24, 2023 - September 21, 2023

**Summary:**

**Total:** Zero (0) HIB Investigations

**PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2023 - 2024**

ID#: 20326871

Brookfield

PHP: 30 days at a rate of 310.00 per week = \$1240.00 a month.

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2023 - 2024**

ID#: 20257675

ID#: 20262485



## Student Safety Data System Reports SSDS

Student Safety Data System Reports for the 2022-2023 School year- 2nd submission

## Report Period 1

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
<u>(050) Long Branch High School</u>	37	9	1	21	1	5	137	4
<u>(060) Long Branch Middle School</u>	21	8	5	8	0	0	51	2
<u>(065) A A Anastasia Elementary</u>	6	5	0	0	0	1	4	0
<u>(080) Morris Avenue Elementary</u>	0	0	0	0	0	0	0	0
<u>(085) Joseph M. Ferraina Early</u>	0	0	0	0	0	0	0	1
<u>(110) Gregory Elementary School</u>	4	2	0	0	0	2	7	4
<u>(120) Lenna W. Conrow Elementa</u>	0	0	0	0	0	0	0	0
<u>(300) George L Catrambone</u>	13	11	0	0	0	2	2	1
<b>Total</b>	81	35	6	29	1	10	201	12

## Report Period 2

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
<u>(050) Long Branch High School</u>	48	10	5	31	2	0	230	0
<u>(060) Long Branch Middle School</u>	35	7	3	20	3	2	76	1
<u>(065) A A Anastasia Elementary</u>	6	4	0	1	0	1	4	0
<u>(080) Morris Avenue Elementary</u>	0	0	0	0	0	0	0	0
<u>(085) Joseph M. Ferraina Early</u>	0	0	0	0	0	0	0	1
<u>(110) Gregory Elementary School</u>	6	2	0	1	0	3	17	4
<u>(120) Lenna W. Conrow Elementa</u>	0	0	0	0	0	0	0	0
<u>(300) George L Catrambone</u>	13	10	0	0	0	3	1	2
<b>Total</b>	108	33	8	53	5	9	328	8

## 2022-2023 School Year

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
<u>(050) Long Branch High School</u>	85	19	6	52	3	5	367	4
<u>(060) Long Branch Middle School</u>	56	15	8	28	3	2	127	3
<u>(065) A A Anastasia Elementary</u>	12	9	0	1	0	2	8	0
<u>(080) Morris Avenue Elementary</u>	0	0	0	0	0	0	0	0
<u>(085) Joseph M. Ferraina Early</u>	0	0	0	0	0	0	0	2
<u>(110) Gregory Elementary School</u>	10	4	0	1	0	5	24	8
<u>(120) Lenna W. Conrow Elementa</u>	0	0	0	0	0	0	0	0
<u>(300) George L Catrambone</u>	26	21	0	0	0	5	3	3
<b>Total</b>	<b>189</b>	<b>68</b>	<b>14</b>	<b>82</b>	<b>6</b>	<b>19</b>	<b>529</b>	<b>20</b>

Incident Total = Violence, Vandalism, Substances, Weapons, HIB Confirmed

Violence = Assault, Fight, Kidnapping, Robbery/Extortion, Sexual Assault, Sexual Contact, Threat/Simple, Threat/Criminal

Vandalism = Arson, Computer Trespass, Damage to Property, False Public Alarm, Theft, Trespass

Incident category totals may differ from total incidents due to multiple offenses selected for one incident.

## 2022-2023 HIB TRAININGS AND PROGRAMS

School	Report Period 1		Report Period 2		2022-23 School Year	
	Trainings	Programs	Trainings	Programs	Trainings	Programs
District-Wide	0	2	3	0	3	2
(050) Long Branch High School	15	4	7	1	22	5
(060) Long Branch Middle School	2	10	0	1	2	11
(065) A A Anastasia Elementary	3	6	1	2	4	8
(080) Morris Avenue Elementary	2	9	0	3	2	12
(085) Joseph M. Ferraina Early	2	5	0	0	2	5
(110) Gregory Elementary School	1	3	2	2	3	5
(120) Lenna W. Conrow Elementa	7	4	0	1	7	5
(300) George L Catrambone	0	20	2	21	2	41
<b>Total</b>	<b>32</b>	<b>63</b>	<b>15</b>	<b>31</b>	<b>47</b>	<b>94</b>